Request for Direct Deposit

If you would like to update your banking information online, visit your pension plan website
And log in to Your Pension Profile to submit your direct deposit update.

This form **MUST** be sent with a physical void cheque or a digital void cheque.
Complete the form below and send it to us by mail to:
Alberta Pensions Services Corporation (APS), 5103 Windermere Blvd. SW, Edmonton, AB T6W 0S9.

Pension plan name: _____

SECTION 1 – INSTRUCTIONS

If you are adding or updating your personal bank account information with APS, please follow these instructions.

Complete **Sections 2 and 3** of this form.

If you have personalized cheques on which your name, address and account number are printed, please enclose a blank cheque with the word "VOID" written across it and return it with this form. You can also submit a digital void cheque from your financial institution with your bank details.

Note that handwritten direct deposit account information **will not** be accepted.

If you are receiving a monthly pension benefit and change your personal bank account, please do not close your previous account until your monthly pension is deposited in your new bank account.

SECTION 2 – PERSONAL INFORMATION (Please print)

Last name_____First name and initials _____

Mailing address _____
Apt Street number

_____
City Province/State Postal code/Zip code Country

_____ _____ _____
Telephone number (area code and number) Identifier number Social insurance number

SECTION 3 – AUTHORIZATION

By signing below, I authorize APS to deposit my benefits directly into my account at the Canadian financial institution attached.

_____ _____
Signature Date

Personal information is collected for pension administration, member communication, and service improvement under the following legislative authorities: ***Protection of Privacy Act***, s 4(c) - Members of the Legislative Assembly Pension Plan (MLAPP) and the Supplementary Retirement Plan for Public Service Managers (SRP); ***Protection of Privacy Act***, ss 4(a), (c) - Judges Pension Plan (JPP), Local Authorities Pension Plan (LAPP), Management Employees Pension Plan (MEPP), Public Service Management (Closed Membership) Pension Plan (PSM(CM)PP), Public Service Pension Plan (PSPP), Special Forces Pension Plan (SFPP); ***Public Sector Pension Plans Act***, s 9.2 - MEPP, PSM(CM)PP. ***Joint Governance of Public Sector Pension Plans Act*** - Sch 1, s 40 (LAPP), Sch 2, s 40 (PSPP), Sch 3, s 39 (SFPP); ***Provincial Judges and Applications Judges Registered and Unregistered Pension Plans Regulation***, s 5 - JPP. Automated systems may be used for internal analytics and decision support. SINs may be used for verification purposes. Questions about the collection? Call the Member Services Centre at 1-800-358-0840.